

# *Neighborhood* **Registry**



*Together we can make a difference!*



2017



Neighborhood organizations are groups of residents, business representatives, and/or other interested citizens that devote their time and energy to improve and enhance a well-defined, geographic area that they and others live. Neighborhood organizations offer an opportunity for government officials, developers or others to solicit input from the residents that live within a specific geographic area. Organizing a neighborhood brings people together to form a collective, united voice. A well-organized, diverse group of neighbors can be a powerful force in building a cohesive neighborhood where people want to become involved in neighborhood issues and neighbors lives.

Most neighborhood associations are concerned with issues that affect the quality of life in the community. Building upon the assets of their neighborhood, residents can identify and prioritize important projects for the neighborhood to undertake. Neighborhoods can be proactive by preparing neighborhood plans, emergency preparedness plans, or undertaking specific projects such as starting community gardens, upgrading park equipment, or installing traffic calming on a residential street. A collective group of motivated residents is extremely effective.

Neighborhoods usually organize to:

- Build a sense of community among neighbors;
- Address a particular issue of the neighborhood;
- Provide the neighborhood with an effective communication link with government officials regarding policy, planning, and projects;
- Empower residents to work together in improving their neighborhood.

Date Completed: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

**NOTE:**

**As a public record, the information contained on this form is subject to the Public Records Law regarding access. E-mail addresses are extremely important. By providing this information, our office is able to send you information on upcoming events, programs, services and educational opportunities. PLEASE PRINT CLEARLY**

- ☐ First-time neighborhood registration
- ☐ Update information of a previously registered group.

**NEIGHBORHOOD INFORMATION**

Name of Neighborhood Group \_\_\_\_\_

Year Built \_\_\_\_\_

Number of Homes \_\_\_\_\_

North Boundary \_\_\_\_\_

South Boundary \_\_\_\_\_

East Boundary \_\_\_\_\_

West Boundary \_\_\_\_\_

**Please attach a map that clearly outlines your PROPOSED boundaries.**

Why were these boundaries chosen?

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Major neighborhood features (parks, schools, churches, etc)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

What are the most important issues / concerns facing your neighborhood?

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Type of Neighborhood Group (check all that apply)

☐ Neighborhood Association

☐ Home Owners Association (HOA)

☐ Neighborhood Association with non-profit status

☐ Apartment Complex

☐ Neighborhood Watch\*

☐ Mobile Home Community

☐ Community Emergency Response Team (CERT)

☐ Mobile Patrol\*\*

☐ Other: \_\_\_\_\_

\*additional requirements apply to neighborhood watch programs and chairpersons. \*\* additional training required



## Requirements Neighborhood Watch groups must meet for registration.

- **Chairperson Application - one time or as changes occur.** To help ensure the safety of the residents in each neighborhood, in addition to the neighborhood application, Neighborhood Watch Chairpersons **MUST** also include a copy of their criminal history. Applicants can obtain a copy of this report from the Utah Bureau of Criminal Identification, 3888 West 5400 South. Successful applicants should have no history of sexual offenses and no other criminal convictions in the past 5 years. Once the completed registration packet is received by the Neighborhood Services Office, a recommendation will be made to the Neighborhood Watch organization seeking registration. **ALL** information provided is considered confidential.
- **Boundary Map - required one time or as changes occur.** An updated boundary map **MUST** be attached as part of this application. The map should also show the locations of **ALL** existing neighborhood watch signs.
- **Chairperson Training - required annually.** Chairpersons are required to attend **ONE** of the **CHAIRPERSON** training meetings
- **Neighborhood Meetings - required annually.** Neighborhood Watch organizations **MUST** hold a minimum of **TWO** neighborhood meetings annually. Participation in National Night Out may be substituted for one meeting.
- **Annual Report - required annually.** An annual report from your organization will be due on January 15 every year. The report should include a list of your group's meeting dates and attendance numbers along with any events that have been held in your neighborhood.
- **Mobile Patrol Training - required as needed.** Participation in the Mobile Patrol component of Neighborhood Watch **REQUIRES** attendance at a Mobile Patrol Training session every **TWO** years. The Mobile Patrol program is **NOT** a required component of the Neighborhood Watch program.

### PRIMARY CONTACT

Name:	_____	Title:	_____
Address:	_____	Zip Code:	_____
E-mail Address:	_____	Preferred Phone #:	_____

### SECONDARY CONTACT

Name:	_____	Title:	_____
Address:	_____	Zip Code:	_____
E-mail Address:	_____	Preferred Phone #:	_____

### ADDITIONAL CONTACT

Name:	_____	Title:	_____
Address:	_____	Zip Code:	_____
E-mail Address:	_____	Preferred Phone #:	_____

### MANAGEMENT COMPANY CONTACT (if applicable)

Company Name:	_____	Title:	_____
Contact Name:	_____	City:	_____
Address:	_____	Zip Code:	_____
E-mail Address:	_____	Preferred Phone #:	_____
Company Website	_____		



PLEASE READ and INITIAL:

The success of neighborhood organizations is dependent on the trust and confidence they earn from their neighbors. They gain credibility by adhering to commitments, displaying honesty and integrity and reaching neighborhood goals solely through honorable conduct. It is easy to say what they must do, but the proof is in their actions. Ultimately, they will be judged on what they do. When considering any action, it is wise to ask: Will this build trust and credibility for my neighborhood organization? Will it help create a working environment in which my neighborhood organization can succeed over the long term? Is the commitment I am making one I can follow through with? The only way we will maximize trust and credibility is by answering "yes" to those questions and by working every day to build our trust and credibility.

- ☐ West Valley City shall not be liable for any losses, damages or injuries in connection with the Neighborhood Watch Registration Program. ALL groups registered with the City shall not be employees, officers, volunteers or agents of the City; nor shall they represent themselves to be City employees; nor shall they be entitled, as a result of registration with the City, to any benefits or protections that would otherwise be available to City employees. Registration with the City is for identification and communication purposes only and the City shall not be liable for the actions of the Group registered or the Group chairpersons recommended by the City.
- ☐ My neighborhood organization is committed to providing a neighborhood environment that is free of discrimination of all types from abusive, offensive or harassing behavior. My neighborhood organization will have a policy to not discriminate on the basis of race, color, national origin, gender, religion, age or disability.
- ☐ We all deserve to live in an environment where we are treated with dignity and respect. My neighborhood organization is committed to creating such an environment because it brings out the full potential in everyone, which, in turn, contributes directly to our neighborhood success. We cannot afford to let anyone's talents go to waste.



## West Valley City POLICE

**West Valley City  
Police Department  
Community Response Unit  
3575 South Market Street  
West Valley City, UT 84119**

**(801) 955-3797  
communityservices@wvc-ut.gov  
www.wvc-ut.gov/cso**

**Detective Tony Tueller  
Neighborhood Watch Liaison  
anthony.tueller@wvc-ut.gov  
(801) 965-5166**



**West Valley City  
Public Relations Department  
Neighborhood Services Office  
3600 South Constitution Boulevard  
West Valley City, UT 84119**

**(801) 963-3562  
neighborhoods@wvc-ut.gov  
www.wvc-ut.gov/neighborhoods**

**Jeni Harward  
Neighborhood Support Specialist  
jeni.harward@wvc-ut.gov  
(801) 965-7091**



*I like to see a man proud of the place in which he lives.  
I like to see a man live so that his place will be proud of him.  
~ Abraham Lincoln*

*Neighborhood Watch*  
**Neighborhood Registry**

